

ANNUAL REPORT 2008

Submitted to

State Informatics Officer
NATIONAL INFORMATICS CENTRE
M. P. STATE CENTRE, BHOPAL.

NATIONAL INFORMATICS CENTRE
CHHINDWARA [M.P.]
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Ministry of Information & Communication Technology
DEPARTMENT OF INFORMATION TECHNOLOGY
NATIONAL INFORMATICS CENTRE
Collectorate
CHHINDWARA - 480001[M.P.]

No. **41** /NIC/Chhindwara/Annual Report 2008

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To,

The Senior Technical Director & SIO,
National Informatics Centre
M.P. State Centre
C-Wing Basement
Vindhyachal Bhawan
BHOPAL - 462004

Sub : Submission of Annual Report 2008 of DIC Chhindwara

Sir,

Please find enclosed the report entitled "**Annual Report 2008**" consolidating the projects implemented, support services extended to the District Administration and other special activities done at NIC Chhindwara during the calendar year 2008 for your kind perusal.

Thanking you,

Yours faithfully,

(T.BALAKRISHNA MURTY)
District Informatics Officer & Scientist-C
NIC Chhindwara

Copy to : The Collector, Chhindwara for your kind perusal please.

FOREWORD

The year 2008 can be remembered for successful computerization of M.P. Assembly Elections - 2008 and the ICT Support services extended to the District Administration. Communication & I.T. Infrastructure at NIC District Centre, Chhindwara has been enriched to meet the latest challenges in the I.T. field. It was also the year that DIO NIC Chhindwara has been honored by the District Collector. The ***Annual Report 2008*** speaks out the tasks taken up, projects implemented by NIC, Chhindwara District Centre during the calendar year 2008.

It is our privilege to bring out this Annual Report and encapsulate the yearlong activities in a nutshell.

(T. BALAKRISHNA MURTY)

District Informatics Officer & Scientist-C
NIC, Chhindwara

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1.Introduction

NIC Chhindwara has computerized and extended ICT support to the District Election Officer efficiently in computerizing the M.P. Assembly Elections-2008 activities. NIC Chhindwara has implemented 6 major software modules in the district during the year 2008. NIC District Centre has got additional room of size 29 x 15 ft. adjacent to the existing setup to provide more workspace, and to enable to equip the existing I.T. hardware properly. This is the year, more than 100 number of employees trained on different aspects of computerization at NIC Chhindwara. Video Conferencing (NIC's Leased Line / VSAT based) facility as a tool for better e-Governance, has been widely utilized by the District Administration. NIC has played a great role in using ICT to facilitate implementation of e-Governance projects in the district. 2Mbps leased Line STM1 circuit (OFC based from BSNL) at NIC District Centre has boosted the communication network. The following sections describe the various major activities at NIC, Chhindwara during the calendar year 2008.

2. Software implemented during the year 2008

The following modules were implemented during the year 2008 by NIC, Chhindwara.

Sl. No.	Name of the software	Implemented at	User department	Implemented during
1.	IDSP	IDSP Unit, O/o CMHO	Health	January 2008
2.	Bhuabhilekh Ver 3R4 (Land Records)	9 - Tehsils	Revenue	April - 2008
3.	CLRMP Data hosting module (over SAN server)	NIC District Centre	Revenue	April - 2008
4.	Polling Party Formation Software	NIC District Centre	District Election Office	Sep' 2008
5.	Complaints Monitoring System (Election)	Zila Panchayat	District Election Office	Oct' 2008
6.	EVM Computerization	NIC District Centre	District Election Office	Nov' 2008

3. Usage of Video Conferencing Technology

Video Conferencing facility has been started in January 2005 at Collectorate Chhindwara since then the District Administration and the state government departments have been extensively utilizing the state-of-the-art technology for reviewing the progress of the schemes of their departments at regular interval.

Since February 2006, Hon'ble CM, Madhya Pradesh has also started (SAMADHAN ON-LINE) utilizing the VC facility to short out the public grievances received at state level by interacting with the District Collectors along with the complainer on monthly basis (On every 1st Tuesday of the Month) on G2G & G2C basis.

Hon'ble Chief Secretary, Govt. of M.P. has started monitoring the impact of the PARAKH module at village level by organizing a separate Video Conference on the 3rd Thursday of every month with the district collectors.

NIC, Chhindwara is being extending all technical supports to the district administration in conducting smooth Video Conferences at Collectorate, Chhindwara.

The details of the Video Conferences being conducted during the calendar year 2008 at District level are described below:

VCs conducted at NIC VC studio during the calendar year 2008

Sl. No.	Month	VCs Conducted	Number of officials attended
1	January	25	154
2	February	25	128
3	March	16	105
4	April	24	117
5	May	23	116
6	June	21	157
7	July	32	137
8	August	28	169
9	September	34	169
10	October	25	125
11	November	18	82
12	December	23	152
Total		294	1611

A total of **294** videoconferences have been held at this studio from **01/01/2008 to 31/12/2008**, a total of **1611** employees/officers have attended from various **state government departments** accessed/availed the state-of-the-art technology.

4. Extension of NIC Leased Line facility

The earlier proposed structured LAN project of Collectorate campus (which was studied & designed by NIC Chhindwara during Dec' 2006 - Feb' 2007 and further it has been technically approved by NIC MP State Centre and NICSI) has been delayed due to lack of fund availability at District and no assistance from Govt. of M.P. for implementing the same.

Hence, NIC District Center has planned to extend the 2 Mbps leased line facility at collectorate. NIC has extended leased line connection to the District Election Office, District Treasury, Rahat Section, Collector's Chamber as well as to the Steno's Room with their support (Cat6 LAN cable/connectors/PVC casing). A total of 8 nodes have been connected to the NIC leased line and installed OfficeScan Anti-Virus software.

5. Augmentation of Chhindwara District Website

NIC District Centre is being regularly updating / augmenting the web-pages / links from time to time to keep it informative and availability of the most up-to-date data to the people.

The following departments data updated on website from time to time during the calendar year 2008 were as follows:

1. District Education department,
2. Public health & Engineering,
3. Deputy Director Panchayat,
4. Deputy Director Agriculture,
5. Industrial Training Institute, Chhindwara,
6. District Planning Office,
7. Women & Child Development,
8. EE, Water Resources,
9. DPC Sarva Siksha Abhiyan,
10. District Registrar,
11. Chief Medical & Health Officer and
12. Assistant Commissioner, Tribal Welfare.

Also hosted and updating the database of Swechhanudan details pertaining to this district issued by Hon' ble CM and Mantri at regular intervals.

6. Enrichment of DIC, NIC

NIC Chhindwara has got an additional room of size 29x15 ft during Sep' 2008 for expansion of the existing NIC setup at Collectorate Chhindwara by the Collector, Chhindwara. This would ease the space problem of NIC District Centre. Renovation work can be started after getting the NIC District Centre maintenance fund from Govt. of MP for the year 2008-09.

During the calendar year 2008, the NIC District Centre has been enriched with the Communication & I.T. infrastructure by commissioning the STM1 2 Mbps circuit in the mid of October 2008. The earlier MLN circuit has been migrated to STM1 circuit. Head Post Office MLN circuit has also been migrated. Two NTUs have been taken back by DE, O/o TDM, BSNL, Chhindwara on 04/12/2008.

Conservator of Forest office has also been provided the NIC leased line facility over MLN circuit in Feb 2008 and Video Conference facility is operational since February 2008. This has NOT yet migrated to STM1circuit by BSNL.

7. Long Absence of DIA

Ms. Ranjana Gonekar, Emp. Code 5848, DIA Chhindwara has joined at NIC Chhindwara on 26/06/2006, since then she has performed her duties upto 17/04/2007 regularly. But she was remained out of office (13 days EL and rest period on medical grounds) from 18/04/2007 to 05/12/2007 and from 13/03/2008 to **till date** (more than 18 months period). In overall she was performed only 12 months duty from her joining i.e., out of 2 years and 6 months period so far. NIC Chhindwara is running with one NICian since November 2001, almost the present DIA's working period treated to be negligible. Hence, it is requested to arrange to post a new NICian from the ongoing NIC's technical personnel recruitment.

8. QMS - IQA during 2008

As per the instructions of the SIO, NIC MPSC Bhopal as well as of Head, QAG, NIC MPSC Bhopal we are implementing the latest guidelines /recommendations pertaining to the implementation of QMS at NIC District Centre. NIC Quality Policy Poster has been displayed at NIC Chhindwara.

We are maintaining the following files/reports/records/activities since September 2004 are as follows:

- ❖ Maintaining the data backup register, Customer Property Register, NIC Asset Register / stock register, Customer Complaints register.
- ❖ Maintaining the Quality Records pertaining to the trainings and collecting the customer feedback in prescribed format and analyzing the reports.
- ❖ As intimated earlier, the Internal Quality Audit (IQA) of DIC Chhindwara has been done by an external auditor Shri A K Somasekhar, PSA, NIC CGSC, Raipur on 27/03/2006.

9. Workshops conducted

1. PDA & Forest Survey Software

A one-day workshop has been organized at Zila Panchayat meeting hall on 06/08/2008 on **PDA & Forest Survey Software** operation and implementation to 38 officials/employees of 9 tehsils and Forest offices of all 11 blocks.

10. Support Services extended to the District Administration

❖ NREGA Implementation

NIC Chhindwara was prepared the NREGA database for all 11 blocks of the district and after organizing 2 workshops to the Janpad staff and the vendors, it has been implemented in the year 2007-2008 and stood first in the 2nd phase districts of MP in uploading the MIS database (MusterRolls, etc.,) to the National portal (<http://nrega.nic.in>).

NIC Chhindwara has extending regular technical support to all 11 blocks in smooth functioning of the NREGA software throughout the calendar year 2008.

❖ CRIS (Child Record Information System)

CRIS software has been implemented in all the 11 blocks of the district during the year 2007 and imparted training to the concerned departmental staff in two to three occasions. Data being transmitted to NIC Mandla for porting the same at the web-portal <http://cris.nic.in> after compiling /verifying the same at NIC Chhindwara for all the 11 blocks data on monthly basis. Chhindwara district was remained on top in the calendar year 2007 and stood 2nd position in the calendar year 2008 in uploading the CRIS data to the website among all the districts of Jabalpur Division.

❖ IDSP (Integrated Disease Surveillance Project)

NIC Chhindwara extending technical support to the IDSP official in implementing the national level project, IDSP smoothly in the District. Chhindwara is one among the 12-15 districts of MP, those who are entering the data at the IDSP web site (<http://idsp.nic.in>) regularly since January 2008.

❖ PanchLekha sites - Technical Survey

As per the instructions of CEO, ZP, Chhindwara I have visited Janpad Panchayat Chhindwara and Janpad Panchayat Mohkhed on 16/12/2008 and 19/12/2008 respectively for finding out the problems in implementing the PanchLekha Software at Janpad Panchayat level. I had prepared & submitted the survey report to CEO, ZP Chhindwara on 22/12/2008. CEO, ZP, Chhindwara has provided transport facility for my visit.

It has been noticed that at Janpad Panchayat level, they don't have the provision of budget; hence, they don't have the head wise fund details, which are mandatory for feeding into the software. Also noticed, they don't have scheme-wise bank accounts. Apart from this, at JP Mohkhed, electricity was also a major concern, getting a supply of 6 hours in a day, which is also not during the office hours. Also the PanchLekha UPS systems are working on MAINS mode only.

❖ **Bhuabhilekh – Land Records computerization project**

During the year 2008 The Bhuabhilekh Version 3R4 software has been implemented at all the 9 tehsils of the district.

Bhuabhilekh data of all 9 tehsils of the district is available at the website <http://landrecords.mp.gov.in> and the same has been provided a link on the Chhindwara District website also for public access.

NIC, Land Records Cell, Gwalior has provided a software to districts for direct uploading the monthly tehsil database to the SAN server at Bhopal. We are implementing "Correction utility software" and the other " Data Transfer Utility module". After corrections & validating, it creates the latest year database and exports it to the SAN server. For this process, NIC Chhindwara is implementing the same since April 2008 regularly at NIC District Centre only and uploading 9 tehsils database (after getting the databases from 9 tehsils in 1st/2nd week) every month from SLR Chhindwara.

NIC is extending technical support to the CLR computer operator / Patwaris in smooth implementation of the Bhu-abhilekh software at tehsil level.

❖ **Computerized activities at District Consumer Forum office**

As per the guidelines of NIC MPSC Bhopal, NIC Chhindwara was assisted the President, District Consumer Forum in identifying/preparation of the site for computer room in May 2007 and implemented the same in August 2007 after imparting training to their staff and the TSP and establishing their LAN.

Installed and configured the Hindi Version of the Confonet software on 27/05/2008 at the O/o President, Consumer Forum Chhindwara.

NIC is extending technical support to the President, District Consumer Forum, Chhindwara in smooth implementation of the CONFONET software.

❖ **NICs participation in selection process of DEO posts (Samvida)**

NIC Chhindwara has participated in the selection process (Interview) of Data Entry Operators (Samvida posts) for the GM, RRDA, No.4 of Chhindwara, on 27th August 2008, after getting prior approval from SIO, NIC, MPSC, Bhopal and completed the task successfully.

❖ **Head Post Office Computerization**

Head Post Office, Chhindwara has been provided/extended the NIC Leased Line service to access 2Mbps leased line network for their office computerization during October 2007.

The Antivirus software from NIC MP Server has been installed on all their machines. The following online modules are being operational at Head Post Office Chhindwara, by exploiting the Communication & Information Technology to facilitate the masses on G2C basis.

- | | |
|-------------|-----------------|
| 1. SpeedNet | 2. eMO |
| 3. ePayment | 4. ePost |
| 5. iMO | 6. WesternUnion |

11. Network Engineers deployed

NIC has deployed two Network Field Engineers (contractual) at each District during August 2008 to enhance the technical manpower especially networking side at District Units and to operate the DIC from 8.00 AM to 8.00 PM (12 hours in a day) and 6 days in week, i.e., except Sundays.

At NIC Chhindwara **Mr. Siyaram Bhawarkar** and **Mr. Premendra Chouhan** were deployed during August 2008 by NIC, MP State Centre, Bhopal for 3 years period.

12. Computerization of MP Assembly Elections - 2008

NIC Chhindwara has been actively participated in the M.P. Assembly Elections - 2008 and assisted the District Election Officer in computerizing the following activities in the District promptly.

- ✓ Managed in preparation of the District Employees Database, started from 22/09/2008 at NIC Chhindwara and completed by 08/10/2008. A total of 17500 employees database has been fed into the software with the help of 18 Data Entry Staff.
- ✓ Implemented the Polling Party Formation software supplied by Chief Election Officer, Bhopal, MP; which was designed by NIC Shivpuri District centre.
 - Preparation of training list block-wise for 1st, 2nd and 3rd training to the polling personnel, reports designed locally.
 - Preparation of Micro-Observer database and training list and randomization of Micro-Observers and report for assembly-wise Micro-Observers for deployment at Critical Polling Stations.
 - Generation of Polling Personnel Duty Orders done after 2nd randomization in presence of the Central Observers on 20/11/2008. This report was locally designed to meet the requirement of the District Election Office.
 - Preparation of Zonal Officers database.

- Route Chart Data Entry/ Report generation for all 7 Assembly Constituencies, designed locally.
 - Decoding of Polling Parties done on 24/11/2008 in presence of the Central Observers and District Election Officer. Generation of Decoding Slips which includes Route Chart No. / Decoded Party Register Zonal officer-wise/ Decoded Report Team code wise for Notice Board were designed locally. And the same has been kept in sealed envelopes in presence of Central Observers & District Election Officer and handed over to the District Election Office.
- ✓ **EVM Computerization** : Data entry started in the last week of October 2008 and finished by 02/11/2008 and the DEO level 1st Randomization done on 05/11/2008 at Zila Panchayat meeting hall in presence of the District Election officer & the representatives of the concerned political parties. There are 1482 polling Stations in Chhindwara district and an extra of 10% reserve EVMs (total - 1630 EVMs) for 1482 Polling Booths were randomly picked up from 1800 checked & verified EVMs assembly-wise.
- ✓ **2nd stage EVM randomization** (RO Level - Booth allocation under AC) done from 16/11/2008 to 18/11/2008 RO level. For 126-Chhindwara & 124-Chourai ACs, the 2nd stage randomization done at Collectorate meeting hall in presence of the Central Observer and respective RO of the Assembly Constituency. For rest of the 5 ACs, the District Election Officer formed special teams for this purpose. NIC Chhindwara has trained the technical manpower of the PHE/MPRRDA Executive Engineers/their staff in handling the RO level randomization at the AC head quarter as per procedure and finished the job successfully.
- ✓ Complaints Monitoring System for Election, supplied by Chief Election Officer, Bhopal and the same has been implemented in the month of October 2008 and which runs till the end of the Elections model code of conduct period and completed the task successfully.
- ✓ Also managed the data entry part of the Critical Polling Booths AC-wise and the Communication Plan details Booth-wise at the web-based module "**Daily Monitoring System** : <http://demo.mp.nic.in/ecmp>" promptly.
- ✓ **The Nomination process** : Managed scanning of affidavits of contesting candidates and transmitted to CEO, Bhopal in prescribed format. Also uploaded the data of contesting candidates AC wise using i-Genesys software at the ECI website <http://genesys.eci.gov.in>.

- ✓ **EPIC - Electors database** provided by District Election Office for Booth-wise of each AC has been compiled for AC level. And further a module has been designed for finding out any Elector's new Voter details (of the delimitation data) with at least 3 characters of his/her name & father/husband name to get a list of matching details on screen. In this way it was useful get the voter list details of the employees deployed in the polling parties. Of course, it has been helped to file more Postal Ballot Papers by the polling employees at the time of election trainings. The same software has been installed at all the training halls of 11 blocks for dissemination of the voter list.

- ✓ **Poll day activity** : EPIC Voter turnout format has been prepared, submitted and necessary training imparted to the RO level data entry staff for operation of the same at 5 other ACs of the district. For 124-Chourai & 126-Chhindwara assembly constituencies, NIC has been participated & computerized the poll day activities at Auto. P.G. College, Chhindwara, the material collection centre on 27/11/2008 successfully.

- ✓ **Counting Day Activities : NIC Chhindwara** has actively participated in the computerized Tabulation system of Assembly Elections-2008. Managed in preparing the counting day formats, like Form20, Form20C, Form20 Ga, Form20E, A08, Annexure for Tabulating/Results. Installed 12 computers and two printers and one Broad Band connection at the computerized tabulation hall and with the help of one Hub. All the Computer hardware being put on LAN. Printers were configured as LAN/network printers. One scanner, one Photo Copier machine and one Fax machine were also installed in that hall.
 - With the help of 17 data entry staff, Zila Panchayat Computer In-charge, 2 Network Field Engineers, IDSP data manager, we have managed the whole computerized activities at counting hall successfully.
 - A small module for computerization/randomization of the Counting Personnel has been designed locally in .Net platform with MS Access as backend and implemented successfully.
 - After getting the Round-wise result sheet from the counting hall, the same was being fed into the computer onto Form20 and automatically, the Annexure for Tabulating/Results sheets generates from it along with the Form20 booth wise data, Round wise declaration sheet, Cumulative Round-wise for results display thro' LCD project in the media centre at Counting Centre as well as at Collectorate meeting hall.
 - Utilized 3 computers for i-Genesys data transmission to the ECI website at <http://genesys.eci.gov.in> with the

help of Broad-band facility installed at the computerized tabulation hall and promptly updated the assembly elections-2008 results data in time.

- Also updated the Assembly elections-2008 results data at the Chief Election Officer, Bhopal, MP website as well as at the Doordarshan Project website from counting centre.
- Also prepared all the formats for declaration of assembly results namely, Form20C, Form20 Ga, Form20E, A08 for all the 7 ACs.

✓ **I.T. Special during the Assembly Elections -2008. I.T.** has been profoundly used during the Assembly Elections-2008 for better e-Governance and faster dissemination of information among the officials for faster action. The following sections will describe how the IT has been helped in smooth conducting the election process in Chhindwara district.

- **Group SMS** : As per the instructions of the District Election officer, we have designed 4 SMS - Groups at free SMS site such as Observers group (contains : 7 officials mobile nos.), Zonal group(contains : 178 officials mobile nos.), Returning Officers group (contains : 6 officials mobile nos.), Revenue Officers group (contains : 13 officials mobile nos.). The messages were being passed to NIC either by District Election Officer or by Deputy Election Officer for further dissemination thro' the internet based group SMS accordingly. A one click on submit button, serves the message to all the group SMS mobiles helps to pass the message to act immediately.
- **Group e-mailing** : There were 3 special group email IDs created and maintained by NIC for dissemination of email messages, any official correspondence to the respective groups from the District Election office and vice-versa. In this way the information exchange held between the respective Group Email users to take appropriate decision intime.

Results dissemination thro' LCD Projector : For results dissemination at the media hall of the Counting Centre and at Collectorate meeting Hall , a network based LCD projector system has been adopted. From the computer installed at media centre, a LAN cable has been directly connected to the Hub installed at the Computerized Tabulation centre for transmission of the results. At the media centre an operator was projecting the same on the screen with the help of the LCD projector. In the same fashion, one network based Computer and LCD projector was installed in the collectorate meeting hall for dissemination of results from the Counting Centre. At counting centre, the desired .xls files were being sent to nic email id, and the same were being accessed from the meeting hall at collectorate and projected over the screen for media personnel / public to avoid crowd at & outside the counting centre.

13. Training programs organized

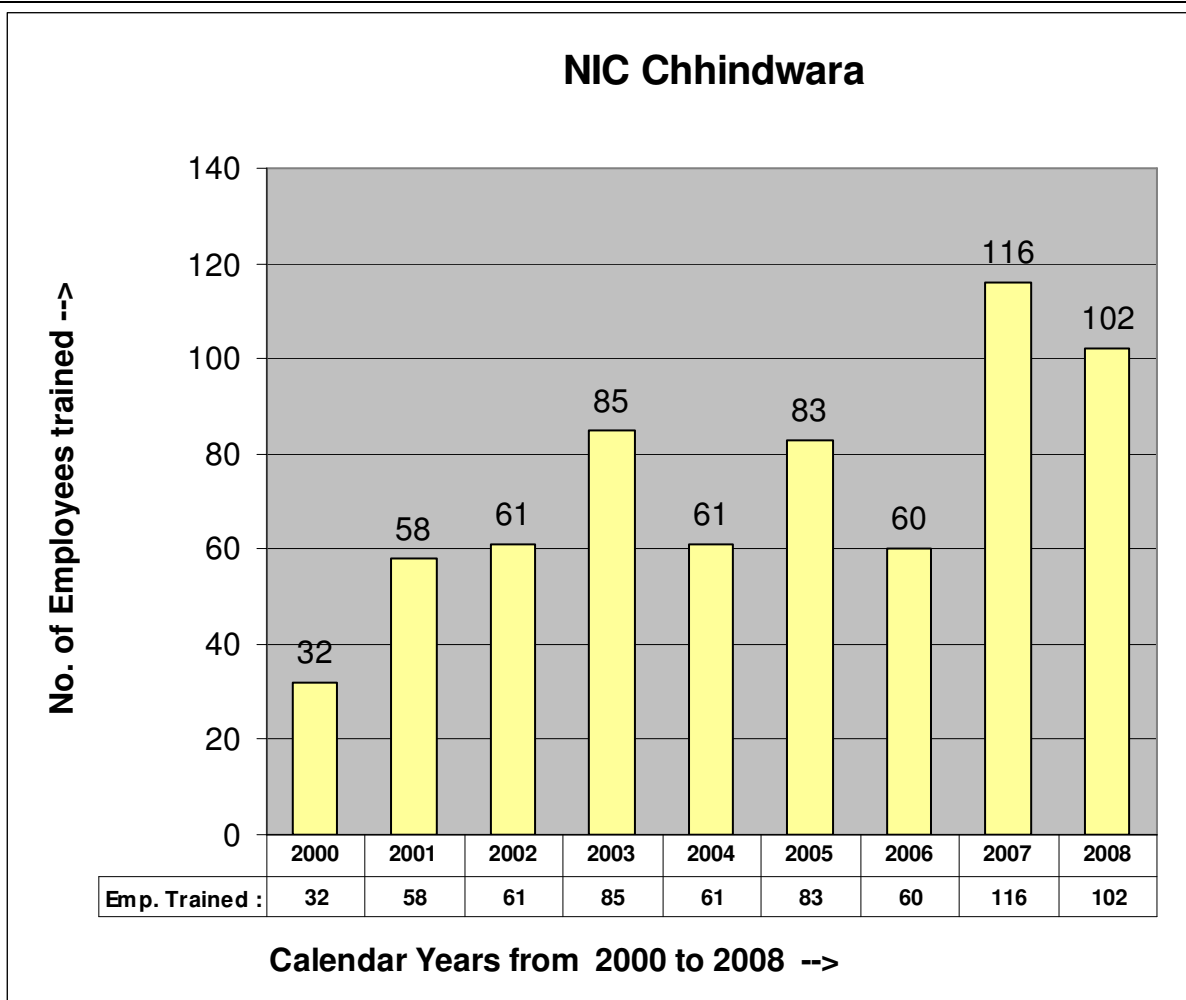
In addition to the cited activities, NIC Chhindwara has organized several training programs to the state government staff from various departments during the calendar year 2008. The details are listed below.

S. No.	Departments	Subject	No. of Day(s)	Persons Trained
1.	Zila Panchayat, Land Records, DFO, Tribal Welfare, District Excise	Operation of Jandarshan online software	1	7
2.	Land Records	Operation of Bhuabhilekh Ver 3R4 software	1	3
3.	Prosecution Office	Fundamentals of Computer, Windows, MS Word, Excel, Internet & Email	14	5
4.	District Civil Court	Fundamentals of Computer, Windows, MS Word, Excel, Internet & Email	20	6
5.	District Civil Court	Fundamentals of Computer, Windows, MS Word, Excel, Internet & Email	23	5
6.	Revenue, Forest	Operation of PDA & Forest Survey module	1	38
7.	CMHO, BEO, Agriculture, MPRRDA, Zila Panchayat, Collectorate	Data entry module of Polling Party Formation Software of MP Assembly Elections-2008	1	19
8.	BEO, Land records,	Data Entry module of EPIC Voter Turnout (Pollday activity)	1	7
9.	CMHO, BEO, Agriculture, MPRRDA, Zila Panchayat, Collectorate	Data Entry module of Computerized Tabulation of Counting Process of Assembly Elections-2008.	1	12
Total number of employees trained on different aspects:				102

A comparative detail of the employees trained during the calendar years 2000 to 2008 at NIC Chhindwara is described as below:

Sl. No.	Calendar Year	No. of persons trained
1	2000	32
2	2001	58
3	2002	61
4	2003	85
5	2004	61
6	2005	83
7	2006	60
8	2007	116
9	2008	102

Graphical Analysis



14. Miscellaneous Activities

- Annual report 2007 for NIC Chhindwara has prepared and submitted to NIC MPSC Bhopal on 09/01/2008.
- NIC Chhindwara has assisted the District Sessions Judge in identifying the site for the Server rooms (one District Court and 5 tehsil level courts of the district). Also managed to get the estimate report along with the ADJ, District Court Chhindwara for the same from EE, PWD, Chhindwara.
- NIC Chhindwara is extending technical support to the President, District Consumer Forum Chhindwara in implementing the CONFONET software at their office.
- The technical support has been extending to all the 11 Janpad offices in implementing the PARAKH sw and the web based Parakh module smoothly and also to all the 9 tehsils in implementing the Bhu-abhilekh Version 3R4 sw.
- The technical support has been extending to the **District Sainik Welfare office** staff in implementing the Ex-service Personnel details computerization software, a web based module designed by NIC MPSC Bhopal.
- NIC has also assisted to all the 4 computerized mandis in smooth implementation of AGMARKNET software.
- As resembling in other districts, NIC Chhindwara has also extended the technical guidance/support to the district administration whenever they sought and daily dissemination of NICNET based emails and maintenance of the DIC.

Appositely managed in preparation of CM / Commissioner / collector conference's data at NIC Chhindwara from time to time.

15. Projections for 2009

We have set the following *goals to be achieved* in the year **2009** :

- To have a structured LAN at collectorate composite building as well as at the surrounding offices with the support of the District Administration. Once again looking for funds from the state government to execute the project during the calendar year 2009.
- Exploring **Apache, PHP, PostgreSQL plate-form** for developing a web enabled module for District Planning Office Chhindwara to monitor the MLALAD works status.